

W. 10. b.

AGENDA COVER MEMO

AGENDA DATE: January 4, 2005
TO: Board of County Commissioners
DEPARTMENT: Sheriff's Office
PRESENTED BY: *Consent Calendar Item*



AGENDA TITLE: ESTABLISHING ONE ADDITIONAL FULL TIME (1.0 FTE) SERGEANT POSITION AND APPROPRIATING AN ADDITIONAL \$65,947 IN REVENUE AND EXPENDITURES FOR FY 05/06 IN THE GENERAL FUND FOR THE DEPARTMENT OF PUBLIC SAFETY EFFECTIVE JANUARY 1, 2006

I. MOTION

ORDER / In the Matter of Establishing One Additional Full Time (1.0 FTE) Sergeant Position and Appropriating an Additional \$65,947 in Revenue and Expenditures for FY 2005-2006 in the General Fund for the Department of Public Safety Police effective January 1, 2006.

II. ISSUE OR PROBLEM

The Lane County Sheriff's Office has received a request from the cities of Veneta and Creswell to increase the level of law enforcement contract services, and the Oregon State Marine Board expressed the need to increase their level of law enforcement services. The cities negotiated for 0.5 FTE Sergeant each and the Marine Board negotiated for 1.0 FTE Sergeant. In order to provide these contract services, 1.0 additional FTE sergeant position must be added to the budget and funds appropriated for the new position for January 1, 2006 through June 30, 2006.

III. DISCUSSION

A. Background

Creswell, Veneta, and the State Marine Board contract with the Lane County Sheriff's Office to provide law enforcement services to their jurisdictions.

For the first half of fiscal year 05/06 Creswell, Veneta and the State Marine Board shared a sergeant. For the last half of fiscal year 05/06, Creswell and Veneta have each authorized the funds for 0.5 sergeant, so the two cities will share one sergeant. Further, the State Marine Board has funds to increase

their one-third sergeant to full-time. The net result of these changes is that 1.0 FTE additional sergeant is needed in the Sheriff's Office.

B. Analysis

Adding a sergeant to Police Services is helpful in two ways. First, it provides depth and experience to the three programs. Veneta, Creswell and Marine Patrol will receive a very direct benefit. The fact that they are able to pay for the additional sergeant is partially just fortunate happenstance, and partially hard work on the part of Police Services who worked diligently to bring an additional sergeant to the division.

Second, the addition of a sergeant to Police Services provides depth and experience in the entire Division. The Sheriff's Office considers this increase very beneficial to its mission.

C. Alternative / Options

1. Increase appropriations in revenues and expenditures in the Lane County Sheriff's Office and establish one additional full-time (1.0 FTE) sergeant position. This will allow the Sheriff's Office to provide the level of service requested by the contracting jurisdictions.
2. Not increase appropriations in revenues and expenditures in the Sheriff's Office and establish one additional full-time (1.0 FTE) sergeant position. This will require the Sheriff's Office to maintain the current staffing level and refuse the revenue to increase the law enforcement capacity requested by the cities and the State Marine Board.

D. Recommendation

Alternative 1.

E. Timing

The sergeant position will be established and the budget increased as soon as possible.

IV. IMPLEMENTATION / FOLLOW-UP

The Sheriff's Office will appoint a sergeant to act in capacity effective January 1, 2006. Revenues and expenditures will be increased in the Lane County Sheriff's Office General Fund budget, and the position will be posted.

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION AND ORDER:) IN THE MATTER OF ESTABLISHING ONE ADDITIONAL FULL
) TIME (1.0 FTE) SERGEANT POSITION AND
) APPROPRIATING AN ADDITIONAL \$65,947 IN REVENUE
) AND EXPENDITURES FOR FY 05/06 IN THE DEPARTMENT
) OF PUBLIC SAFETY GENERAL FUND EFFECTIVE JANUARY
1, 2006

WHEREAS, Lane County Sheriff's Office provides law enforcement services for the City of Veneta, City of Creswell, and the Oregon State Marine Board, and

WHEREAS, the City of Creswell, the City of Veneta, and the State Marine Board have requested an increase in law enforcement service from the Sheriff's Office for the remainder of the fiscal year 05/06; and

WHEREAS, for the fiscal year 05/06, the cities of Creswell and Veneta and the State Marine Board have authorized additional funds that would cover the costs of an additional 1.0 Sergeant; and

WHEREAS, Lane County Sheriff's Office will need to increase by 1.0 Sergeant in order to provide staffing for the cities of Creswell and Veneta, and the State Marine Board; and

WHEREAS, the Board of County Commissioners may appropriate dedicated revenue funds as per ORS 294.326(3);

NOW THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners establish an additional full-time (1.0 FTE) sergeant position, and appropriate an additional \$65,947 in revenue and expenditures for FY 05/06 in the Department of Public Safety General Fund effective January 1, 2006.

DATED this ____ day of January 2006

Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 12/27/05 Lane County
Jessie J. [Signature]
OFFICE OF LEGAL COUNSEL